

Assistant for bankruptcy discharge proceedings

by admin - Donnerstag, Juni 15, 2017

<https://www.insotreu.de/careers/sachbearbeiterin/>

For our insolvency department in Hanover, we are looking for an

Assistant

for the processing and settlement of bankruptcy discharge proceedings, to start as soon as possible.

At our office, you will work with the applications of the MS Office suite as well as the winsolvenz.p3 and LEXolution insolvency software.

We are looking for someone who can meet the deadlines and submission dates of the insolvency court with care and precision and who works in a highly organised and structured fashion. Above all, we expect you to be a good team player, an excellent communicator, and willing to learn new skills and responsibilities. We offer you a friendly environment where colleagues work together to take on new challenges every day.

Please address your application to: InsoTreu, attn.: Ms. Julia Lohse,
Schiffgraben 20, 30159 Hanover, Germany.